



285 Technology Center Way, Suite 201-B • Wenatchee, WA 98801
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POSITION TITLE:

Staff Accountant – Telecom

DEPARTMENT:

Operations

LOCATION:

Based in Wenatchee, WA (not a remote position)

COMPENSATION:

\$85,000 – \$95,000 (DOE)

BENEFITS:

Paid leave, medical stipend, dental, short-term/long-term disability, life insurance, and 401(k)

SCHEDULE:

Full time, Monday–Friday

JOB DESCRIPTION:

Native Network is seeking a detail-oriented and driven Staff Accountant to help maintain financial excellence while advancing our mission to empower Tribal communities through technology.

This role involves maintaining accurate financial records through tasks such as transaction entry, accounts payable, payroll, and bank/credit card reconciliations. It also includes preparing and remitting tax reports and supporting compliance activities in line with accounting procedures. Additionally, the Staff Accountant will assist with administrative and clerical duties, requiring strong organizational skills and attention to detail. For the right candidate, this position offers a career path to Controller.

KEY RESPONSIBILITIES:**Financial Operations**

Ensure smooth day-to-day financial processes and compliance:

- Manage AP/AR, payroll, bank and credit card expenditures, and cash flow
- Prepare and remit tax and regulatory reports to tax authorities
- Audit and ensure compliance with GL codes and accounting standards

Reporting & Analysis

Support strategic decision-making through accurate reporting:

- Generate financial reports based on recorded transaction
- Generate financial reports and support annual tax filings with external CPA firm
- Provide insights and updates to management

Administrative & HR Support

Contribute to organizational efficiency and team success

- Provide oversight and guidance for company-wide financial data tracking and compliance
 - Assist with hiring, onboarding, and HR documentation
 - Maintain vendor relationships and credit lines
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QUALIFICATIONS:

The ideal candidate is a proactive problem-solver with a strong foundation in accounting and a passion for precision. You thrive in a fast-paced environment and are eager to grow into a leadership role.

- **Education:** Bachelor's degree in accounting or finance preferred
- **Experience:** Minimum of 3 years of similar accounting experience
- **Accounting knowledge:** Strong understanding of accounting principles and practices, banking processes, and the analysis and reporting of financial data
- **Accounting software proficiency:** Proficient with accounting software, specifically QuickBooks
- **Computer literacy:** Skilled in Microsoft Office applications, including strong Excel capabilities
- **Attention to detail:** Required for accurate data entry and financial record-keeping
- **Organizational skills:** Ability to efficiently manage multiple tasks, activities, and projects simultaneously
- **Communication:** Strong verbal and written communication skills

REQUIRED APPLICATION DOCUMENTS:

Ready to make an impact? Send the following to jobs@nativenetwork.com:

- Resume
- Cover Letter
- Three professional references

Please include "Staff Accountant Application – [Your Name]" in the subject line.

BACKGROUND CHECK:

Employment is contingent upon a successful background check.

JOIN NATIVE NETWORK — MAKE A MEANINGFUL IMPACT

Native Network, Inc. is on a mission to empower Native American Tribes and rural communities through transformative communications technology. We're not just building networks—we're building futures. If you're passionate about innovation, equity, and making a real difference, we want you on our team.

WHO WE ARE

Native Network helps Tribes reduce costs, generate revenue, create jobs, and diversify their economies through professional services and wholesale telecommunications solutions. We also proudly serve North Central Washington with reliable Internet and phone services for homes and businesses.

WHY WORK WITH US?

When you join Native Network, you become part of a purpose-driven company that:

- Champions digital equity for underserved communities
- Drives economic empowerment for Tribal nations
- Values innovation, integrity, and teamwork
- Offers opportunities to grow your career while making a lasting impact

OUR CORE VALUES

We live by principles that guide our work and culture:

- Customer focused & quality driven
- Sense of urgency
- Deliver on promises
- Honesty & respect
- Teamwork
- Passion for excellence
- Commitment to doing what it takes



EEO/AA STATEMENT:

Native Network, Inc. is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, national origin, age, sex, religion, disability, sexual orientation, marital status, veteran status, gender identity or expression, or any other status protected by local, state, or federal law. This policy applies to all aspects of employment, including hiring, transfer, promotion, compensation, benefits, and termination.

SCREENING BEGIN DATE

September 22, 2025

POSTING CLOSE DATE

Open until filled (dependent on applicant pool)
